



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

T. R. R GOVERNMENT DEGREE COLLEGE

- Name of the Head of the institution

Dr.M.RAVI KUMAR

- Designation

PRINCIPAL

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

7981322773

- Mobile No:

9440221228

- Registered e-mail

gdckandukur@gmail.com

- Alternate e-mail

rmaridinapalli@gmail.com

- Address

NEAR SAIBABA TEMPLE, KOVUR ROAD ,
KANDUKUR

- City/Town

KANDUKUR

- State/UT

ANDHRA PRADESH

- Pin Code

523105

2.Institutional status

- Type of Institution

Co-education

- Location

Semi-Urban

- Financial Status

UGC 2f and 12(B)

- Name of the Affiliating University **ACHARYA NAGARJUNA UNIVERSITY**
- Name of the IQAC Coordinator **Dr.P.RAJ GOPALA BABU**
- Phone No. **9490300526**
- Alternate phone No. **7036239592**
- Mobile **9490300526**
- IQAC e-mail address **trriqac@gmail.com**
- Alternate e-mail address **rajgopalb6@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

<https://gdckandukur.ac.in/userfiles/AQAR%202019-20.pdf>

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://drive.google.com/file/d/1R5aYpdS-emTNcjlTMMY7EjzV4H1AgDor/view?usp=sharing>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	70	2006	21/05/2006	22/05/2013
Cycle 2	B	2.15	2014	05/05/2014	06/05/2019

6.Date of Establishment of IQAC

01/07/2006

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTIONAL	STATE GOVERNMENT GENERAL BUDGET	STATE GOVERNMENT	2020-21, 365 DAYS	121500

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 07

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Preparing the annual curricular plan of the institution in accordance with the Academic calendar of the University. 2. Keeping in view the extraordinary circumstances that arose due to the pandemic, altering the academic and curricular activities to suit the students and see that the Teaching Learning Process goes on without interruption. 3. Feedback has been collected from the Students, Alumni, Parents on teacher performance, Curriculum and also on the academic activities conducted online during Pandemic. 4. Coordinating with Philanthropists, Alumni Association and Parents to carry out the Academic and Developmental activities. 5. To conduct awareness Programmes on socially relevant issues and also keep the students abreast with the latest, on health and other community related issues.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To update the Digital teaching skills of the Teachers.	All the Teaching staff in the college were trained on using the digital platforms like G Suite, Zoom, and Cisco WebEx to deal the classes during Pandemic.
To encourage Teaching staff to Participate in seminars, FDPs to keep them updated with the latest trends	Seven members of the faculty participated in FDP Programmes
Members of the staff were encouraged to prepare LMS videos for CCE and also on other platforms.	Six Members of the staff acted as Coordinators for the preparation and correction of LMS videos and Material
Encourage staff and students to join Online certificate courses.	In the academic year 2020-2021 -got certificates from IBM P-tech. 05, TCS-65 , Bombay IIT-57 and Cisco-10
To work in Coordination with the Stakeholders	The college has collected Feedback from the Students, Alumni, and Parents on various academic and developmental activities and ensured that Donations are given for the benefit of the students.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
STAFF COUNCIL	13/05/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	T. R. R GOVERNMENT DEGREE COLLEGE
• Name of the Head of the institution	Dr.M.RAVI KUMAR
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
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• City/Town	KANDUKUR
• State/UT	ANDHRA PRADESH
• Pin Code	523105
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• Financial Status	UGC 2f and 12(B)
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• Mobile	9490300526				
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• if yes, whether it is uploaded in the Institutional website Web link:	https://drive.google.com/file/d/1R5aYpdS-emTNCj1TMMY7EjzV4H1AgDor/view?usp=sharing				
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13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
STAFF COUNCIL	13/05/2022
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-2021	27/02/2022

15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	
17.Skill development:	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
20.Distance education/online education:	
Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	205
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	567
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	373

File Description	Documents
Data Template	View File
2.3	113
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	34
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	00
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	18
Total number of Classrooms and Seminar halls	
4.2	45.26925
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	115
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College affiliated to Acharya Nagarjuna University, prepares the academic calendar and curricular plans in accordance to it. The college analyses the needs of the students in such a way that it includes Specific and Curricular activities related to the Syllabus. The effective delivery of the Curriculum includes Skilled Faculty, Work culture, Supervision and revision. Covid19 has thrown new challenges to us. We went online through various platforms and the Curricular Activities went on smoothly. Our Staff delivered 2771 online classes during the pandemic months. The link of all the classes is provided in the additional information. Our college stands second in the entire zone III, in terms of the online classes taken during the Pandemic. The college provided lap tops to the Lecturers to deliver Online Classes. ICT methods of Teaching were effectively used. LMS, Online material, You Tube Videos were used along the normal use of PPTs. The staff were encouraged to participate in the online courses. Students joined in Certificate courses from institutions like IIT Bombay, TCS, IBM, Cisco, etc... Curricular activities like Quizzes, Student Seminars, and Group Discussions were conducted online. Feedback has been obtained from the Students, Parents and the Alumni on curriculum

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/drive/folders/1yvvhSeI3uggrlgviphdT-MVDIe99daje?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous internal evaluation has been an integral part of our curriculum delivery and despite the challenges faced due to the Pandemic we were able to continue the effective assessment. The college is affiliated to Acharya Nagarjuna University and so follows the academic calendar issued by the university and prepares the curricular plans in accordance to it. Though the pandemic has disrupted the academics, we were able to continue the internal assessment and tried our best to understand the improvement levels of the students. We also followed the schedule of the University and conducted all the external and internal

exams on time including the Practical examinations and the Project Works. The University timetables and the internal examination schedules are uploaded in the link given below.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	NIL

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

01

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

15

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

15

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Our Institute believes that Environmental concerns, gender issues, societal concerns, professional development of students and personality building should be an important part of the curriculum. In order to integrate the cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Personality Development and Leadership, the institution offers courses prescribed by APSCHE. The students are involved in a variety of activities to inculcate these values.

The institution considers human values and professional ethics as

the most important aspect in Human Development and so tries to incorporate the professional, moral, social and human values that commensurate with social, economic and cultural realities in the society. We try to inculcate these values among the students by conducting various programmes of national importance and social relevance

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

41

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://gdckandukur.ac.in/userfiles/SSS-2020-2021.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
410	

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

240

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes programmes for advanced learners, Average and Slow learners keeping in view their level of understanding. Advanced learners are given challenging work in the form Group leaders and they should caress the Slow learners. • Incentives in the form of merit scholarships and prizes to Meritorious students. • Encouragement for participation in inter-college and intra-college competitions, and paper presentations using ICT • Special lectures by eminent speakers from industry and academia • Counseling by faculty to appear for competitive examinations and Career guidance, seminars and workshops • Identification of weak students made on the basis of interactions and assessment tests during classes. The strategies adopted to up the slow learners are as follows: • Meeting and communicating with such students and discuss their areas of weakness • Organizing remedial classes • Teachers available beyond class hours to such students • Monitoring the progress of the students through written assignments

File Description	Documents
Link for additional Information	https://docs.google.com/document/d/1su_Wuv1Q1RLIi4CcPJ4DTq_zrR9hGuRB/edit?usp=sharing&oid=110422549997551392166&rtpof=true&sd=true
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
567	34

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institute encourages methods that are student centric through experiential learning, participative learning and problem solving methodologies along with innovative pedagogical methods of teaching to improve the learning experiences of students.

Experiential Learning:

The learning of students is enriched through experiential learning. The students have hands on experience through internships; study Projects, field trips and so on. Experiential learning helped the students in the Department of Botany to participate actively in Organic Farming. The experiential learning provides the students a chance to experience, reflect, conceptualize, and experiment and again experience in a cyclical fashion and creates an enthusiastic Learning environment.

Participative Learning:

Students are encouraged and motivated to actively involve themselves and to participate in community service and to bring

awareness among the public on through , NSS, NCC, Various schemes of government, literacy programs, Aids Awareness, Consumerism and so on. This promotes real time, need based learning experience to the students on issues of relevance. By participating in the organization of student seminars, quiz programs, Project works, Debates,

File Description	Documents
Upload any additional information	View File
Link for additional information	https://docs.google.com/document/d/1aAST69N49P5KdO7OoM-oBgCBnPq0csPD/edit?usp=sharing&oid=110422549997551392166&rtpof=true&sd=true

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT plays an effective role in the teaching-learning process of our institution. Almost all the teachers in the college are using ICT in teaching learning transaction in the normal days. During the Pandemic, all the teachers took online classes using various online Platforms like

G Suite, Zoom, Cisco WebEx and other facilities. We have 2 Virtual Class rooms, 3 Digital classrooms, 6 Laboratories cum classes with ICT enabled facilities. All the Departments have Internet connection with Wi-Fi facility.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://gdckandukur.ac.in/page.php?type=inrastructure&id=virtual-classrooms

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

142

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A continuous system of internal evaluation is being done in the college. External exams are assessed for 75% and 25% of internal assessment is done at the college level. For effective internal assessment the college has set up an internal examination committee and a lecturer will be the in-charge of it. They monitor the conduct of internal exams and also see that the marks are posted. Apart from these slip tests will be conducted to keep the students abreast of the completed syllabus. Activities like seminars, project works, quizzes, group discussions are conducted on a regular basis to improve the creative skills and also to assess the overall improvement. The students who get less marks and those who are absent will be called for counseling by the ward counselors. The reasons will be discussed and they are instructed to reappear for the tests. Remedial coaching classes will be taken up for the weak students. The college conducts lectures and guest talks so that students get motivated and the required teaching learning outcomes are obtained. During the pandemic there was partial deviation as there was no direct interaction. Students participated in online quizzes, elocution competitions and group discussions.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal assessment is done in a transparent way. Institution has an established examinations branch to deal with the grievances related to the internal exams. Any grievance is redressed within a short span from the time of the receipt. We also communicate immediately with the University to settle any issue at their level

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has drawn the programme outcomes from the syllabus prescribed by the Affiliating University and designed by a committee . The broad outcomes of the programme are evolved keeping in view the expected output from UG students and the global standards as understood from the feedback given by our faculty who designed the syllabus for some of the CBCS programmes.

Though we have less scope on the syllabus design, we understand that the programme specific outcomes are in harmony with Programme outcomes. The programmes offered consist of inter and intra discipline combinations. The discipline combination is a careful exercise to render the student beneficiary with the desired outcomes. To understand the content, Develop skills, Analyze the problems and Apply practically are the explicit specific objectives .

Course outcomes: Courses structured for specific programme focus on syllabus and outcomes measured on evaluation procedures of the University. Outcomes determine what the student should understand and do at the end of the course. The procedure of Communicating these Outcomes to the stake holders is done by keeping them available on the college website www.gdckandukur.ac.in.

The POs of the programme are displayed on the college notice boards.

The stake holders including faculty are appraised of the Programme outcomes in the respective meetings held under the chairmanship of

the Principal by IQAC. Course outcomes of each course are made available on the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gdckandukur.ac.in/userfiles/programme%20outcomes%202020-21%20(1).pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows the syllabus prescribed the affiliating university and designed by APSCHE, for all subjects. It ensures the completion of the syllabus through a teaching plan that is also prepared at the beginning of the academic session. The Principal in coordination with the Incharges of the concerned Departments monitor the execution of the assigned syllabus and timely completion. The final outcome of the course is evaluated through the performance of the students that is analysed at the end of each semester examination and also in the progression of the students to Higher Education.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

80

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gdckandukur.ac.in/userfiles/SSS-2020-2021>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NIL

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are planned and executed for the mutual benefit of the community and students leading to their holistic development. Students are sensitised on neighborhood community issues. While the issues of general nature are addressed by NCC, Red Ribbon Club, Consumer Club and Women Empowerment Cell, the domain related issues are taken up through the departments concerned. Their impact at the end of each activity is constantly reviewed. There are 2 NSS units. The Institution involves the boys and girls in a planned manner to organize need based outreach programs for community wellbeing. Faculty are involved as Program Officers, coordinators and Resource persons. Special camps are organized. Literacy programs, awareness on government welfare schemes, hazards and Precautions, AIDS awareness, Swatch Bharat ODF, cashless transactions, competitions in sports and cultural programs are organized. Along with the activities, the programme officers invite prominent persons to the NSS camps to sensitize students on various social and environmental issues such as superstitions, gender bias, child labour, health and hygiene, illiteracy etc. The students in turn sensitize the villagers on these issues. These type of extension activities not only focus on holistic learning but also in the practical implementation of what is learnt.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

02

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

25

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1193

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located in a sprawling 50-acre campus and has adequate infrastructure facilities. The teaching and learning facilities are available as per regulations. The college has 20 Class rooms - Three are Digital class rooms, two Virtual class rooms. The college has well equipped laboratories. The Departments have store rooms for equipment and chemicals. The Botany department maintains the Four botanical gardens, the Azolla Pond, Hydroponics and Organic farming. The vermi compost unit is maintained by Department of Zoology. The college has a library with partial automation and INFLIBNET subscription and also Departments libraries.

The college has JKC to impart employability skills , a well-equipped seminar hall, MANA TV, Wi-Fi enabled campus, Office with BSNL Broad Band and AP Fibre Grid Internet connection of 100 MBPS. The faculty use PPTs, Videos to enhance the quality of instruction. The college has On Grid Solar Power Project of 20 KVA which generates Green Electric power.

The public address system is connected to all rooms. The college is Under Surveillance of CCTV Cameras. The college has a separate room for IQAC, a shed for Parking vehicles, a Canteen. a mini gymnasium, an open auditorium and Dr. B.R AMBEDKAR Open University study centre.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college encourages sports and sporting talent. The college has Physical education department has a variety of sports facilities. A mini gymnasium is provided to maintain physical fitness. Regularly more than 50 students utilize the Mini Gym. The students are being trained in both indoor and outdoor games. The Play grounds, Gymnasium etc., are under the supervision of the Physical

Director. The students regularly participate in intra and inter-college level, University level, Inter-University level and State level competitions . A 400mts walking track was laid in the ground and it is useful to improve the fitness levels of the students and also to the General Public..

Open auditorium is also available in the campus for various cultural and special Programmes. Functions such as Freshers day for welcoming juniors and Farewell to seniors are celebrated there. Cultural activities build team spirit and inculcate leadership qualities among the students. The college encourages students to participate in the cultural activities regularly. To look after these activities the college has a Cultural activities committee under the chairmanship of the Principal. Students participate in various events at Intra, Inter-college level and State level.

Yoga session is conducted in the Open air auditorium on the occasion of World Yoga Day.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdckandukur.ac.in/page.php?type=in frastructure&id=open-air-auditorium

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/11QA0125Roa-k_ERL68jM1pB5xRXFZR54/edit?usp=sharing&oid=110422549997551392166&rtpof=true&sd=true
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

45.26925

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has resourceful Library for the benefit of the students and for the reference of the Faculty. It has nearly 40000 books. To keep abreast with the changing circumstances and for updation of the knowledge the college also has N List subscription. With this facility the students and staff are able to have access to e books and e journals. The Library is partially automated with SOUL 2.0 Software and the automation work will be completed within short period. Journals (Down to Earth, Frontline, and Yojana) related to competitive examinations and four daily news papers are made available to the students. The Library has Reference, Journal and Reading sections for the easy access of the

students. There is a separate reading section for Girl Students. The Library is under CC TV monitoring system. Previous university question papers are filed for the ready reference of the students. The college news that appear in the News papers are collected and the clippings are pasted in a book. Students are provided with xerox facility to take a copy of the important material.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://gdckandukur.ac.in/userfiles/Librar y.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.07493

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

26

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities strengthen and improve the quality of teaching and learning. The College regularly updates the IT facilities. Computers, Printers, Scanners and LCD projectors are available with internet facility. The college campus is covered with Wi-Fi facility and routers installed in all the departments. Internet facility available on the campus is at a speed of 10 MBPS for the BSNL Broad Band and at 20 MBPS speed for all the Departments apart from the AP FIBER Grid Internet connection of 100 MBPS. The 20 MBPS speed connections provided to all the Departments is maintained by the Deccan Internet Services. The faculty members are using PPT, Videos in their class rooms to enhance the quality of instruction. The college has 115 computers available to the Students and faculty. The students can gather information from the Net by using the connections available in the Two Computer Labs and JKC.

The College has a Dynamic website, where the important information regarding academic activities, various events that took place in the college are available. The Library of the college has been partially automated with Soul 2.0 software. The Library also has N-List Subscription wherein a number of journals and e books can be accessed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers

115	
File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

45.26925

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

A committee is constituted under the Chairmanship of the Principal for maintenance of Physical Facilities and Infrastructure. A Building committee monitors the renovation works. To purchase the instruments, there is a purchase committee under the chairmanship of the principal. The committee procures indents from the

Departments and purchase through a least quotation. Similar procedure is followed for purchase of the Sports equipment and books for the Library. The Academic support articles will be purchased and the OOE committee will monitor the purchases. The laboratories have supporting staff who look after the maintenance of Scientific Instruments. Maintenance is done from time to time to facilitate regular functioning of the equipment. Every year Annual stock verification is done with respective Committees constituted by the principal. The Department of Botany, NSS, NCC volunteers and other students maintain the four Botanical Gardens, the Azolla Pond, Hydroponics Unit and organic farming. The Department of Zoology maintains the Vermi Compost Unit. The Play grounds, Gymnasium etc., are maintained by Physical Director. Students are allowed to participate in Sports activities under the supervision of Physical Director. A 400mts walking track is useful to improve the fitness levels of the students and also to the General Public.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gdckandukur.ac.in/page.php?type=in_frastructure&id=procedures-policies-for-support-services

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1302

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1302

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://drive.google.com/file/d/1hNez99b6Sd12f07FByFq59cHfMUG904X/view?usp=sharing
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
77	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
77	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

77

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

20

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

03

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council instils the qualities of leadership, management skills, Confidence, Democratic procedures and responsibility among the students. The College has an organized and active Student Council with the Head of the Institution as chairman and senior faculty members to guide the students. The Student Council members are involved in all college activities like preparing the Annual Calendar and Academic Programmes. It plays a major role in maintaining the discipline, sports activities, Health and Hygiene, community participation and training and placement. It organizes annual sports events and supports the students who wish to participate in various sports at different levels. The Student Council focuses on the grievances of the students and maintain harmony and discipline among students by ensuring zero ragging incidents and also creating awareness against all forms of ragging activities. Student Council helps the NSS, RRC and Eco club to conduct awareness programmes regarding ODF, Swatch Bharath, Vanam Manam, AIDS awareness, Blood donation, and Rain water harvesting etc. Students organize Fresher's Day, Teachers Day, and Farewell party every year. Committees are platforms that offer a plethora of opportunities to students to give them a voice of their own and shed their inhibitions through an enriching and engaging experience.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has an Alumni association named Alumni of TRR GDC. In the Alumni meetings they share their experiences and give suggestions to the students with the worldly knowledge gained by them. This provides an opportunity for the alumni to meet their friends and act as a bridge to share their experiences, knowledge and insights. The Alumni plays an active part in the overall development of the college. The Alumni of the college took up the responsibility of the improving the infrastructure in the college. With the guidance and cooperation of Local MLA, Sri. M. Mahidhar Reddy garu, the college got financial support from some big companies for the development of infrastructure through NAAC Sadhana Samithi. The Alumni deposited certain amounts in the banks and the interest of these amounts will be given to the best students in each subject. Three Gold Medals are given to toppers

in each group. Sri.K. Ramaiah garu, chairman of the association gives Rs.500/- to every student who shows improvement of 5% in marks than the preceding year. He also gives Rs 500 to those who represent the University Teams in games and sports. The Alumni supports the students in a big way.

File Description	Documents
Paste link for additional information	https://gdckandukur.ac.in/page.php?type=alumni&id=registration-certificate
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

B. 4 Lakhs - 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision

To provide quality higher education with human values to all sections of the society and promote the community development.

Mission

To effectively deliver the academic program in an innovative and student centric method

To groom the students into well knowledgeable, socially responsible and positive spirited citizens

The governance of the college is in tune with vision and mission of the college. The Commissionerate of Collegiate Education (CCE), Government of Andhra Pradesh provides broad rules about the

structure of the governance. The overall guidance from the top to Principal at college level in coordination with several committees at the college level with the involvement of all the stake holders - students, teachers, parents, alumni etc.

The college strictly follows the participative management approach in decision making and implementation of various activities. The college has more than 40 committees comprising of various stakeholders to manage all academic and non-academic activities for the overall development of students. The IQAC is the most prominent among all which coordinates all the committees to ensure quality service education to the students.

The college has perspective plan to become the number one college in the district with best performance by students in all the field.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal ensures systematic imparting of education with effective coordination and functioning of various departments towards the goal of providing best teaching -learning practices. The Principal decentralizes implementation of college development activities to various departments and committees. Important developmental plans are discussed by the Principal along with committee members. Plans are executed after reviewing the suggestions. The timetable committee along with all departments frame the time table of the college. In-charges of each department in coordination with their respective faculty formulate annual action plan for the academic year. IQAC of the college consolidates these action plans and prepare action plan of the institution for that academic year. The head of the institution along with IQAC co-ordinator monitors the execution of all the institutional activities.

The students play an active role in executing activities of the institution. In addition to this, feedback by stake holders on quality of the education, infrastructure and other facilities

provided by the institution is collected and analysed to fill the lacunae in execution of the action plan. This practice of decentralization along with active participation of the stakeholders -teaching staff, non-teaching staff, students etc in governance promote the coordinative, collaborative team work in the college.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/10qXBhNt5NbbCYdozXRkywfMz1YObmCJ/view?usp=sharing
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college evolves a strategic plan for implementation of teaching-learning and developmental activities of the college. It is done through CPDC/Staff Council deliberations on the basis of resources availability. Resources are mobilized from several sources government - the government budget, CPDC funds, RUSA, UGC etc and also from donations by the alumni, community, Industrial CSR funds, philanthropists etc. This institution endeavours for 'transparency and accountability' as a motto in all its academic and administrative matters.

During this year, the college has mobilized the funds through public donations under the leadership of NAAC Sadhana Committee and many facilities have been developed in the college by using such funds.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	NIL
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is the academic and administrative head, assisted by IQAC, CPDC, Department in-charges and office staff. The Principal guides the process of implementation through the academic and administrative Committees of Admission, Examination, NSS, Library, Time-table, Grievance Redressal, Anti-Ragging, Research etc.

College Planning and Development Council prepares development plan for the college.

Internal Quality Assurance Cell works to ensure quality in the functioning of the institution.

Commissioner of Collegiate Education:

It is an administrative controlling head. It releases grants to government colleges for developmental activities. It inspects and audits both regional offices and degree colleges. It motivates and prepares colleges for NAAC assessment and accreditation. RJDCE is the head of the regional office.

Service rules, recruitment, promotional policies in the college administration are governed by Government of Andhra Pradesh. Teachers' recruitment is done by Andhra Pradesh Public Service Commission and CCE issues appointment proceedings. Promotions and Career Advancement Schemes, will be taken up by the CCE following rules and regulations.

Academically the college functions under Acharya Nagarjuna University, Guntur. It frames academic schedules, syllabus - maintains quality functioning of the courses. It conducts exams and publishes results.

Grievance redressal mechanism:

Any grievance of service matters may be represented to CCE/RJDCE/Principal.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the Institution webpage	NIL
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above										
<table border="1"> <thead> <tr> <th data-bbox="86 353 529 421">File Description</th> <th data-bbox="529 353 1436 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 421 529 524">ERP (Enterprise Resource Planning)Document</td> <td data-bbox="529 421 1436 524" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 524 529 591">Screen shots of user interfaces</td> <td data-bbox="529 524 1436 591" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 591 529 658">Any additional information</td> <td data-bbox="529 591 1436 658" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 658 529 828">Details of implementation of e-governance in areas of operation, Administration etc (Data Template)</td> <td data-bbox="529 658 1436 828" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	ERP (Enterprise Resource Planning)Document	No File Uploaded	Screen shots of user interfaces	View File	Any additional information	No File Uploaded	Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File	
File Description	Documents										
ERP (Enterprise Resource Planning)Document	No File Uploaded										
Screen shots of user interfaces	View File										
Any additional information	No File Uploaded										
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File										
6.3 - Faculty Empowerment Strategies											
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff											
<p>The College is a Government educational institution run by State Government. Hence, the welfare provisions for the AP Government's employees are applicable for the teaching and non-teaching staff in the college. These are General Provident Fund, Group Insurance Scheme, Andhra Pradesh Group Life Insurance (APGLI), Contributory Pension Scheme. Medical reimbursement facility, Employees Health Scheme. Festival advance, Vehicle loan, Educational loan, Housing loan, GPF loan. Medical leave, Study leave, Maternity and Paternity leave. Faculty Development Program. Facilitating staff to participate in Orientation Programmes, Refresher Courses, and Short Term Courses etc as and when they need. Earned Leave encashment, Gratuity, Ex-gratia (for non-teaching staff). Leave travel concession. On-duty facility for attending conferences/seminars/workshops.</p>											
<table border="1"> <thead> <tr> <th data-bbox="86 1612 529 1680">File Description</th> <th data-bbox="529 1612 1436 1680">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1680 529 1783">Paste link for additional information</td> <td data-bbox="529 1680 1436 1783" style="text-align: center;">NIL</td> </tr> <tr> <td data-bbox="86 1783 529 1886">Upload any additional information</td> <td data-bbox="529 1783 1436 1886" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Paste link for additional information	NIL	Upload any additional information	View File					
File Description	Documents										
Paste link for additional information	NIL										
Upload any additional information	View File										
6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year											
6.3.2.1 - Number of teachers provided with financial support to attend											

conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

07

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows an efficient and transparent 'Performance Based Appraisal System'. For the teaching staff it is based on UGC regulations on minimum qualifications for appointment of teachers and the maintenance of standards in higher education. The appraisal of the teachers performance is based on (i) Contribution to teaching, learning and evaluation - research, publications, seminars, assignments, practicals, examination duties, formative and summative evaluation tools etc. (ii) Contribution to co-curricular and extension activities - field-based studies, NSS activities, cultural activities and works related to social reconstruction and national development.. The Annual Performance (API) Score of the teaching staff, obtained is submitted to the CCE and are published in the CCE website. In addition, the performance of teachers is appraised through confidential reports from the Principal. Further, the Academic Audit Team of the CCE, visits the colleges annually and analyses the performance of teachers and submits comprehensive reports. The Performance Appraisal Reports based on the above parameters are being considered for weightage for career advancement scheme and general transfers of the teaching faculty.

The Performance Appraisal System for non-teaching staff is based on their overall performance which is periodically evaluated by the principal and submits the confidential reports to RJDCE.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college follows the systematic and transparent financial audit system regularly. The Government of Andhra Pradesh has framed the audit procedures for all the Government Educational Institutions. The Accountant General, A.P, is the external auditor for the college and the Audit team of the Commissionerate of Collegiate Education or Regional Joint Director of Collegiate Education shall perform the internal audits in the college periodically.

Internal Audit: The UGC accounts are regularly audited by the local auditors at institutional level while the internal audit is done by the official team of the Regional Joint Director of Collegiate Education, Guntur Region, Guntur.

External Audit: The external audit is done by the officials of the Accountant General, Government of Andhra Pradesh.

Apart from these above, the Principal of the college in consultations with Staff Council and CPDC, constitutes the internal audit teams to check the accuracy and transparency of the various internal departments/ sections/accounts yearly.

The type of documents that are reviewed during audits are Cash books of different categories, service registers, register of increments, pay bills, pay bill register, leave account register, GPF advance register, pay fixations, last pay certificates, allowances sanctioned, register of loans, register of recoveries, pension register, reconciliation register etc.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

69.48129

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of funding are UGC, State Government, Rastriya Uchatar Siksha Abhiyan, Special fee and CPDC. The institution sends proposals to the UGC for additional grants, RUSA for the development of infrastructure and equipment. The college mobilizes resources through the alumni, CSR funds, philanthropists etc. The strategy for mobilizing the resources is effective communication about developmental plan and the intended benefits to the college. Transparency in utilization of collected resources is another important strategy. The accounts of college are audited regularly and the same are submitted for verification to the teams from RJDCE and Auditor general.

The NAAC Sadhana Samithi has received a significant amount of donations for development of the college and it has spent on development of many infrastructure facilities.

Proper Utilization of Resources:

1. Departments present their requirements in terms of physical

infrastructure, laboratory equipment, chemicals and human resources. The committees present their needs based on the planned activities for the ensuing academic year and budget allocations are made.

2.The finance committee screens the proposals and prioritizes them.

3.Purchases are made after inviting quotations /estimates from multiple agencies. Purchase decisions are made based on cost and quality.

4.Periodical internal and external audits ensure proper auditing and transparency.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Ensuring above 80% ICT usage in teaching and learning

2. G-suite account has been obtained and official mail ids have been created for online teaching during covid times and laptops were provided for effective delivery of teaching and learning process.

3. Enrolling students into online courses viz., CISCO WEBEX, IIT Bombay Spoken Tutorials, TCS iON etc.

4. Analyse the results of the students and encourage them to improve their performance.

5. Motivated the students to participate in co curricular and extra curricular activities so that they can have more experience and gain the skills to cope up with the challenges in life.

6. Motivated the students to actively take part in the Green initiatives and see that the green cover on the campus improves and students also develop awareness on Environment.

7. Create awareness among the students on pursuing Higher Education.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college periodically reviews teaching learning process, its structures and methodologies of operations and learning outcomes. Under the efficient leadership of the Principal it has developed effective norms to review and achieve the best learning outcomes. The IQAC undertakes periodical review of teaching-learning activities such as the Department activities, Annual Academic Plans, Teaching Diaries, Teaching Notes, Bridge Courses, Remedial Programs, implementation of ICT based pedagogical methods etc. There is an incremental improvement in the percentage of ICT-based teaching in the college. All the faculty are updated with respect to ICT tools and different online teaching platforms.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Women Empowerment Cell conducted awareness programs on gender equity and women empowerment. Gender equity is possible by empowering women socially, economically and politically. We strongly believe that empowerment is possible by creating more choices. In our college, this is achieved by empowering them with knowledge and skills which instils confidence among them.

During this pandemic year, we conducted the following programs

1. Songs and drawing competition on patriotism.
2. Certificate course on Tailoring.
3. Awareness Program on Women's Health.
4. Crafts Work Shop
5. Craft Exhibition.

The college is under CCTV surveillance. We have a separate waiting room for girls students. A Women's hostel is located on the college campus with its own compound wall. All the security-related things are taken care of in this hostel. We encourage girl students to join in NSS, NCC and participate in sports activities.

Counselling:

In our college, we have good counsellors to handle problems like stress, mental depression due to failures, harassment in and out of the college, and homesickness. We have a separate grievance cell to solve all women related problems in the college. A

dedicated drop box is put in the college to address the problems of the women students.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1lyE1s3DZ6RHBzBkmJvKTOG3iTlGG8UsJ/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<u>NIL</u>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

As a part of the eco-friendly practice, we started the solid waste management unit. The solid waste is collected and freshly fallen leaves form the lion's share. Wet and Dry garbage is collected in dedicated separate dust bins. Segregation of the solid waste collected is done in separate cement pits built in the solid waste management unit built in the college. Separate pits are maintained to segregate plastic, metal, e-waste, and litter. Organic waste is diverted for preparation of vermin compost in 4 pits.

Solid organic waste is converted into wealth called Vermicompost. The product is used for growing plants in our garden itself. Later

we will go for sale to local farmers.

Liquid Waste Management:

We have three rainwater harvesting pits to trap the rainwater and wastewater flowing from the college. The R.O. water waste is reused for plants in the Garden. To stop overflow of water from the terrace tank we are using water sensor unit. We are planning to establish drip irrigation system and sprinklers to minimise the water usage in our Botanical gardens.

Hazardous waste

Hazardous waste is collected and safely disposed off in the pit, dug away from the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://docs.google.com/document/d/14BEwW0rfmv2EvK5XBDrnzsPzQtjTYMzm/edit?usp=sharing&oid=110422549997551392166&rtpof=true&sd=true
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

A. Any 4 or all of the above

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our College resembles mini India in composition. We have students and staff from all religions, socio economic classes in our college. Our constitution guarantees freedom of religion under article 21. The freedom of religion is never misused in the college. Not even a single incident has happened that disturbed the communal harmony of our college.

Cultural Harmony:

A separate committee on cultural activities will monitor the programs related to culture. This committee encourages students to participate and spread the fragrance of their culture in different forms like dramas, role plays, singing, etc.

Linguistic Harmony:

There is an excellent linguistic harmony prevailing in our college. All the languages are treated equally. The college celebrates Matrubaasha Dinotsavam, Hindi Divas and world Books Day.

Our students enjoy learning Telugu, Hindi and Urdu as their second language in the college.

Socio-Economic harmony:

All the students are treated equally and so Uniform was introduced. Lecturers donate uniform to the students who are financially poor. There is a disciplinary committee which looks after the issues related to abuse based on financial status or caste. Very strict action will be taken against the students who disturb the communal or socio economic harmony among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

We firmly believe that constitution is the supreme law of the country. Every citizen and organization should run according to the provisions of the constitution of the country. To bring awareness of values, rights, duties, and responsibilities of citizens our arts departments in general and Political Science department of our college, in particular, organize different programs in the academic year. They include National Youth day, celebrating the National unity day, celebrating the Constitution day on November 26, organising the Mock Parliament regularly to increase the awareness of Parliamentary proceedings to the students. We organised many Essay writing, Elocution, and Quiz programs to increase awareness on the constitution.

Our NCC wing is known for discipline, service, and patriotism. They not only serve our college on the most important occasions but also serve the community when the need arises. During cyclones, General Elections, Corona period their services are utilized by the district authorities and appreciated

Our NSS units are known for their community services. Cleaning roads, digging drainage canals, educating adults, and conducting surveys on financial condition, and health are some community services undertaken by our volunteers. We value our culture and celebrate all religious festivals.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

India's rich heritage and cultural diversity is celebrated on these commemorative days. These days remind the values, sacrifices, responsibilities, patriotism, and rich cultural heritage of the old golden days. Celebrating these days gives the students across the length and breadth of the country a feeling of oneness and unity. Students are the fastest dissipaters of knowledge and values. When the youth is strong then the country is also strong. It's our regular practice every year to observe and celebrate the following National and international commemorative days, events, and festivals. Regularly we observe and celebrate the Republic Day, National Youth Day, National Voters Day, National Science Day, International Women's Day, Environment Day, International Yoga Day, Independence day, Teachers Day, Hindi Divas, Matru Basha Dinotsavam, Gandhi Jayanthi, National Unity Day, Constitution day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - 1

Organic farming.

The number of food related health issues is increasing due to usage of pesticides and fertilizers. Solution to this problem is turning back to our traditional farming.

We started Organic farming in our college with a vision to make the students aware of quality food and natural process of

producing them. Our main objective is to produce vegetable crops through organic farming, with zero percent pesticide residue.

We produced ribbed guard, chillies, tomato, beans, beetroot, radish, lady's finger and leafy vegetables through organic farming. We prepared our own fertilizers and pesticides for the growth of the plant.

Acquiring knowledge on Organic farming, low fertile land, and tackling pests are the obstacles

This practice has got a tremendous impact as we are doing good for the society.

BEST PRACTICE -2

Distributing free books, bags and payment of college fee

Our college helps the poor students to support their studies. The list of poor students is roughly prepared immediately after completing door-to-door campaign of our teaching staff for admissions. This impact is tremendous as the understanding between the students and teaching staff has increased a lot. What we do today, tomorrow our students will replicate it.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

T.R.R. Govt. Degree College located in the backward region of Prakasam Dist, caters to the educational needs of the marginalized students in the society. Most of the students are first generation learners and children of migrant labour. The college keeps in view the special needs of these students and combine learning with a curiosity to study the society and provide practical inputs to students so as to realize the transformative power of education. The college encourages the students to imbibe scientific temper, progressive outlook, gender equality and patriotic fervour.

The distinctiveness of the college lies in the fact that it was able to establish a close relationship with the Alumni and the nearby community. Under the aegis and guidance of MLA Sri.Manugunta Maheedhar Reddy garu we mobilised funds to an extent of Rs.73,54,657/- from Alumni and Philanthropists. An amount of Rs.4,06,528/- was donated by the Alumni.

The advancement of the students through achievements like - seats in Central Universities, representing State, University teams in Games and Sports and in Literary, Cultural fields encouraged donations. With the guidance of a farmer, we trained our students in preparing Organic Manure and started Organic Farming. We will further extend this and involve more students.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- The college is planning to update its infrastructure by laying granite flooring in the corridors and vitrified tiles in the seminar hall and computer lab-2 with the assistance of college restructured fee funds.
- We are planning to introduce skill based courses like Microsoft Upskilling and Special training programmes for Girl students.
- As per the directions of the New Educational Policy we are planning to take up Community Service Projects by allotting students to the Lecturers. The Lecturers will act as mentors and guide the students.
- We are planning to expand the Green initiatives by taking up organic farming on a much bigger scale along with Mushroom culture and Tissue culture
- We are also planning to improve the skills of the students in all areas, so that they can cope up with the special situations that cropped up due to the covid pandemic..